Parks & Recreation
Town of Stowe

PO Box 730
336 Park Street
Stowe, VT 05672

July 4th is coming and we plan to celebrate!

You're invited to be a part of the FUN!!

The traditional evening festivities at the Mayo Farm Events Fields will include food, friends, plenty of fun and, of course, a great fireworks display to cap off the evening. There will be games for kids and families, face painting, hay rides, balloons, a softball tournament, SoccerFest, live music, food and more!

Would your group or business like to be a part of the celebration by providing an activity, food or some additional service? Do you have an exciting idea to share which will add to this community celebration?

Spaces will be assigned on a first come, first served basis with those who successfully participated last year having first choice of activities and locations until the sign up deadline of May 4th. Please see the enclosed Vendor Agreement for specifics.

Please complete the enclosed Vendor Agreement and return by May 4, 2012 to Stowe Parks and Recreation, Attn: Marge McIntosh, PO Box 730, Stowe, VT 05672 or drop it off at the David Gale Recreation Center at Memorial Park. And then …

Join us at the Mayo Farm Events Fields
Food, Fun, Friends and Fireworks
Monday, July 4th 6pm till Dark

Questions about how to get involved or new ideas?

Please contact Marge at mmcintosh@townofstowevermont.org or call 253-2264.

Thank you for being a part of this celebration. We look forward to hearing from you.

Sincerely,

Marge McIntosh
Parks and Recreation Director

2012 TOWN OF STOWE JULY 4th CELEBRATION

VENDOR AGREEMENT

I. Introduction: Stowe Parks and Recreation, under the authority of the Stowe Selectboard, is organizing the **2012 July 4th Celebration Party to be held Wednesday, July 4th at the Town's Event Field** located on the Town's Mayo Farm, Weeks Hill Road. Vendors agree to pay the town 10% of their gross income from their sales at the event toward the cost of the fireworks and other expenses. The Event gates will open to the public at 6:00 p.m. on Wednesday, July 4, 2012.

II. Facilities: The following will be provided on site this year:

Portable Toilets — Limited Electricity
Parking Attendants — Trained Pyrotechnic Personnel
Drinking Water (Vendors will need their own carry containers)
Limited Lighting for Vendor and Parking Areas
Tables and Chairs for Central Eating Area — Trash Barrels and Dumpster

III. Vendor Responsibilities: Each vendor agrees to the following:

1. To be fully set up & ready to engage the public at 6:00 p.m. on Wednesday, July 4, 2012 and provide for a quality presentation of product and staff.
2. To obey & enforce any & all applicable state & local rules & regulations governing their activities on the Town of Stowe's Event Field.
3. To break down & completely police their area before leaving the grounds that evening.
4. To provide Parks and Recreation with an accurate accounting of their sales and to provide the Department 10% of their gross receipts by Wednesday, July 11, 2012.
5. To maintain their facility until the completion of the Fireworks display.
6. To provide the Department by June 15, 2012 with certificate(s) of general liability insurance coverage in an amount not less than $1,00,000 occurrence/aggregate and/or (if applicable) business auto liability coverage in an amount not less than $500,000 CSL. Said certificate(s) should name the Town of Stowe, Vermont as additional insured. Please provide the following information and return to the Parks and Recreation Department, Town of Stowe, PO Box 730, Stowe, VT 05672.

Name _____ Date_____

Contact Person _____

Mailing Address_____

Phone #: Home_____Work_____ Cell _____

Email _____

Type of Concession _____

_____

Will you require electricity? Yes_____ No_____ 110V_____ 220V_____

Do you have a generator? Yes_____No_____ Other special needs? (list on back of this sheet)

Do you have a tent? Yes_____No_____ Size? _____

Space required: _____ Feet by _____ Feet Arrival time for set-up: _____

_____ _____

Town of Stowe Parks and Recreation — Vendor - Company & Principal