

David Gale Recreation Center
General Use Info

Welcome to the Gale Recreation Center!

The key you have is to the front double doors. It will get you in, but the door will lock behind you. If you would like to use these doors to come and go you will need to use the crash bar key (hanging above the light switch). When you leave you will need to use the crash bar key again to lock the door. Please make sure to leave the crash bar key where it is. You are welcome to use the side door under the patio for entry rather than the double doors. Moving floor mats to the entry areas saves the carpet, so please use them. Please leave the front door key on the hook with the crash bar key when you leave. Also double check to make sure that all of the doors and windows are locked behind you.

We expect that the building will be left as you found it in order to avoid fees for damages and cleaning. We will provide you with a vacuum, paper towels, trash bags and disinfectant to help you with clean-up.

Please remember:

- To take the trash with you when you go.
- The doors to the office and the storage room are locked and alarmed.
- Check the restrooms to make sure toilets are flushed, lights are off and the water is not running.
- Additional tables and chairs are in the shed, located through the interior door on the far side of the Recreation Center.
- You are free to use games and toys, but please make sure they are returned the way you found them.
- The thermostat is on the wall to the left side of the TV; please make sure it is between 55 and 60 when you leave.
- The dial switch for the ceiling fans is to the right of the TV; please also make sure they are off when you leave.

If you have a problem call Tori at home (802)888-2077 or on her cell (802)316-6046.

* If for some reason the alarm goes off, contact Tori from your cell phone. The Rec Center phone will ring shortly after the alarm goes off. Answer it and go outside for further directions from the security company.